

## Make a Difference

With rapidly evolving technology, changing values, and competing points of view, enforcing laws is increasingly difficult. Law enforcement officers must keep themselves updated on new legislation and court decisions, new weapons available to criminals, best practices for safely confronting the threats to the general welfare. It's not an easy job.

Because of that, at the Kanawha County Sheriff's Office, Deputy Sheriffs receive the best training. Beginning with the introduction to law enforcement at the WV State Police Academy and continuing throughout their careers, Deputies participate in realistic, scenario based training, first-rate classroom instruction, with a constant emphasis on public and personal safety. A career path may take some into specialized fields like computer forensics and SWAT. Each Deputy is fully equipped for the job, and has access to the resources of the agency.

The support staff of the Sheriff's Office is second to none in making sure Deputy Sheriffs stay properly equipped, supplied, and ready to confront the challenges a law enforcement officer may face, from



The Kanawha County Sheriff's Office is headquartered at the W. Kent Carper Justice and Public Safety Complex in Charleston.



Dive team searching for a firearm in the Kanawha River

alarming 911 calls to testimony in the courtroom.

The Kanawha County Sheriff's Office maintains its headquarters at 301 Virginia Street East, Charleston WV. The headquarters facilities boast modern training and simulator rooms, booking and processing space, vehicle maintenance and storage garage, exercise gym, evidence room, crime lab, interview rooms, and meeting space.



Bosco searching for explosive residue

301 Virginia Street E  
Charleston WV 25301  
[www.kanawhasheriff.us](http://www.kanawhasheriff.us)  
304-357-0200  
304-357-0169

## HISTORY:

The Kanawha County Sheriff's Office was organized in 1788 by an appointment of the Governor, making it one of the oldest law enforcement agencies in the State of West Virginia.

Today, the Office has evolved into a modern, professional police agency, with opportunities to serve the community in a variety of ways.

*Preserving the peace and providing for a safe community*

# Kanawha County Sheriff's Office

Career  
Opportunities as a  
Deputy Sheriff



The Kanawha  
County Sheriff's  
Office is an equal  
opportunity  
employer.

# Kanawha County's Finest

Service and Honor



## Salary and Benefits

The Kanawha County Sheriff's Office has salaries and benefits among the highest in the State. You may phone 304-357-0216 for updated information on rates of pay, and 304-357-0295 for a description of available benefits.

## Qualifications

Applicants must have a high school diploma or GED equivalency, and be at least 18 and no more than 45 years of age.

Upon completion of a physical ability test a written test administered by the Kanawha County Deputy Sheriff's Civil Service Commission must be taken. Those passing the first rounds of testing will be required to undergo additional physical and psychological tests, including:

- Physical Examination
- Psychological Examination
- Background Investigation
- Polygraph Examination
- Panel Interview

### We Hire Veterans!

Additional Consideration is given for service in our nation's armed forces

## Training

Upon appointment, new Deputy Sheriffs will be required to complete a probationary period of one year. During the first year newly hired members will attend the WV State Police Academy for 14-16 weeks of classroom studies, physical fitness, defensive tactics, driver courses, and firearms training.

After graduation probationary Deputies will participate in a 4-phase, 14 week Field Training Officer (FTO) Program. The goal of the FTO program is to produce better-prepared, better-trained officers. Through the FTO program new Deputies will learn to deal with the responsibilities of the career, while partnering with veterans of the agency.

The Kanawha County Sheriff's Office places a high emphasis on continued training throughout the careers of its Deputy Sheriffs.

## Assignments

Upon completion of the FTO Program Deputy Sheriffs will be assigned their duties by the Sheriff.

Most will be assigned to Road Patrol answering 911 calls, investigating crashes and crimes. Some will be assigned to Judicial Services to bailiff courtrooms and secure the courthouse.

### Other Assignments include:

- Criminal Investigations Section (Detective Bureau)
- K-9 Unit
- Drug Enforcement Unit
- Special Weapons and Tactics
- Bomb Squad
- Dive Team
- School Resource Officers
- Warrant Division
- Federal Task Force Assignment
- Honor Guard
- Motor Vehicle Crash Reconstructionists
- Digital Forensics

## Responsibilities

A Kanawha County Deputy Sheriff may generally be given an assignment with regular hours and duties. But Deputies may be called to duty at all hours, particularly those with special training.

Law enforcement officers must maintain a high state of readiness, mentally and physically, to meet the demands of the job. They must cultivate partnerships in the community, and put others ahead of themselves.

Deputy Sheriffs must be diligent, respectful, courteous, and courageous. They are required to solve problems, document their actions, talk to witnesses, arrest suspected criminals, communicate with the public, and make complex decisions quickly.

The responsibilities are great. The great reward is the satisfaction of giving your time, effort, and abilities in service to your community.

KCSO



Kanawha County consists of 911 square miles and has a population of 193,000.

## Application Process

Applications may be obtained at the Kanawha County Clerk's Office at 407 Virginia Street East, Charleston WV, on the first floor of the Kanawha County Courthouse. Completed applications must be filed with the County Clerk's Office, after which the Applicant will be notified by certified US Mail when a test is scheduled. The mailed notification, and an announcement in local newspapers, will include the date, time, and location of initial testing.